

AGENDA
Lower Cape Fear Water & Sewer Authority
1107 New Pointe Boulevard, Suite # 17, Leland, North Carolina
8:30 a.m. – Personnel Committee Meeting
September 12, 2022

MEETING CALL TO ORDER: Chairman Rivenbark

DISCUSSION: Update on Financial Administration Assistant Clerk Certification Course for 2023

ACTION/DIRECTION: Discussion

ADJOURNMENT



AGENDA

**Lower Cape Fear Water & Sewer Authority
1107 New Pointe Boulevard, Suite # 17, Leland, North Carolina
9:00 a.m. – Regular Monthly Board Meeting
September 12, 2022**

MEETING CALL TO ORDER: Chairman Rivenbark

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF CONSENT AGENDA

- C1 - Minutes of August 8, 2022, Regular Board Meeting
- C2 - Kings Bluff Monthly Operations and Maintenance Report
- C3 - Bladen Bluffs Monthly Operations and Maintenance Reports
- C4 - Budget Amendment #1 for FY 2022-2023

OLD BUSINESS

OB1- Livingston Creek Existing 48" Aerial Crossing Access Platform approve award of construction

ENGINEER'S COMMENTS

ATTORNEY COMMENTS

EXECUTIVE DIRECTOR REPORT

- EDR1**–Comments on Customers' Water Usage and Raw Water Revenue for Fiscal Year to Date
Ending August 30, 2022
- EDR2**–Operating Budget Status, Ending July 31, 2022
- EDR3**–Summary of Activities

DIRECTOR'S COMMENTS AND/OR FUTURE AGENDA ITEMS

PUBLIC COMMENT

ADJOURNMENT

The next board meeting of the Lower Cape Fear Water & Sewer Authority is scheduled for Monday, October 10th at 9:00 a.m. in the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina.

Consent Agenda (CA 1-4)

**Lower Cape Fear Water & Sewer
Authority**

AGENDA ITEM

To: CHAIRMAN RIVENBARK AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: September 12, 2022

Re: Consent Agenda

Reviewed and approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

Please find enclosed the items of a routine nature for consideration and approval by the Board of Directors with one motion. However, that does not preclude a board member from selecting an item to be voted on individually, if so desired.

C1- Minutes of August 8th, 2022, Regular Board Meeting

C2- Kings Bluff Monthly Operations and Maintenance Report

C3- Bladen Bluffs Monthly Operations and Maintenance Report

C4- Budget Amendment #1 for FY 2022-2023

Action Requested: Motion to approve/disapprove Consent Agenda.

Lower Cape Fear Water & Sewer Authority
Regular Board Meeting Minutes
August 8th, 2022

Chairman Rivenbark called to order the Authority meeting scheduled on August 8th, 2022, at 9:00 a.m. and welcomed everyone present. The meeting was held at the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina. Director Leonard gave the invocation.

Roll Call by Chairman Rivenbark:

Present: Norwood Blanchard, Patrick DeVane, Wayne Edge, Al Leonard, Phil Norris, Scott Phillips, Charlie Rivenbark, Bill Saffo, Chris Smith, Bill Sue, Frank Williams, and Rob Zapple

Present by Virtual Attendance: Harry Knight and Jackie Newton

Absent: None

Staff: Tim H. Holloman, Executive Director; Matthew Nichols, General Counsel; Tony Boahn P.E., McKim & Creed, Patrick Flanagan, COG; and Danielle Hertzog, Financial Administration Assistant

Guests Present: Glenn Walker, Brunswick County Water Resources Manager; Ken Waldroup, Cape Fear Public Utility Authority Executive Director; and James Proctor, Pender County Utilities Deputy Director

Guests Virtual Attendance: Tom Hendrick, Pender County Utilities Water Treatment Plant Superintendent; Heidi Cox, NC DEQ Regional Engineering Supervisor, Division of Water Infrastructure; and Jordan Clark, Computer Warriors

PLEDGE OF ALLEGIANCE: Chairman Rivenbark led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA

C1 - Minutes of July 11, 2022, Regular Board Meeting

C2 - Kings Bluff Monthly Operations and Maintenance Report

C3 - Bladen Bluffs Monthly Operations and Maintenance Report

C4 - Budget Amendment #4

Motion: Director Zapple **MOVED**; seconded by Director Blanchard, approval of the Consent Agenda Items C1-C4 as presented. Upon vote, the **MOTION CARRIED UNANIMOUSLY**.

	For	Against	Abstained	Absent
Norwood Blanchard	X			
Patrick DeVane	X			
Wayne Edge	X			
Harry Knight			X	
Al Leonard	X			
Jackie Newton	X			
Phil Norris	X			
Scott Phillips	X			
Charlie Rivenbark	X			
Bill Saffo	X			
Chris Smith	X			
Bill Sue	X			
Frank Williams	X			
Rob Zapple	X			
	13	0	1	0

OLD BUSINESS

OB1- Resolution for the Aerial Crossing Bid Proposal for the existing 48-inch pipeline

A) A Resolution of Lower Cape Fear Water & Sewer Authority Exempting Lower Cape Fear Water & Sewer Authority from The Provisions of N.C.G.S. §143-64.31

Executive Director Holloman advised the Authority would need the board to approve exception N.C.G.S. §143-64.31 to bypass bidding for the 48-inch pipeline.

Motion: Director DeVane **MOVED**; seconded by Director Williams, Exception from the Formal Bidding Process Pursuant to N.C.G.S. §143-64.31 for the 48-inch pipeline. Upon vote, the **MOTION CARRIED UNANIMOUSLY**.

	<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Norwood Blanchard	X			
Patrick DeVane	X			
Wayne Edge	X			
Harry Knight			X	
Al Leonard	X			
Jackie Newton			X	
Phil Norris	X			
Scott Phillips	X			
Charlie Rivenbark	X			
Bill Saffo	X			
Chris Smith	X			
Bill Sue	X			
Frank Williams	X			
Rob Zapple	X			
	12	0	2	0

OB1- Resolution for the Aerial Crossing Bid Proposal for the existing 48-inch pipeline

B) Resolution Authorizing the Proposal for Professional Consulting Engineering Services Existing 48” Aerial Crossing at Livingston Creek Structural Design for Platform – Amendment #1

Director Zapple wanted to confirm since the Authority is trying to stay under the \$50,000 minimum should all the amounts need to be lumped together to make sure the total, we are exempting is correct. Matt Nichols advised he would review and confirm.

Motion: Director DeVane **MOVED**; seconded by Director Williams, for the resolution for the 48’ aerial crossing at Livingston Creek. Upon vote, the **MOTION CARRIED UNANIMOUSLY**.

	<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Norwood Blanchard	X			
Patrick DeVane	X			
Wayne Edge	X			
Harry Knight			X	
Al Leonard	X			
Jackie Newton			X	
Phil Norris	X			
Scott Phillips	X			
Charlie Rivenbark	X			
Bill Saffo	X			
Chris Smith	X			
Bill Sue	X			
Frank Williams	X			
Rob Zapple	X			
	12	0	2	0

OB2- Discussion on the proposed payment method for the November 2021 48-inch pipeline leak repair.

Director DeVane wanted to confirm that all customers have seen the breakdown and that they are on board with the amounts required to pay. Executive Director Holloman advised that he has spoken with the three largest raw water consumers and would speak with the smaller two once the bills have gone out. Director Zapple wanted to know if the Authority owns the pipeline. Executive Director Holloman advised that yes, the Authority does own the pipeline. Director Zapple's concern is the inability to pay for repairs on the pipeline without our customers puts us in an odd and even weak position. Director Norris advised that all three customers have always come together for all significant repairs and issues for the pipeline. Director Zapple wanted to know if one of the customers could try to

claim ownership of the pipeline. Matt Nichols thinks that would not have a claim to the pipeline, but he will check into the issue.

Motion: Director Williams **MOVED**; seconded by Director Phillips, for the payment breakdown for the November 2021 48-inch pipeline leak repair. Upon vote, the **MOTION CARRIED UNANIMOUSLY**.

	<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Norwood Blanchard	X			
Patrick DeVane	X			
Wayne Edge	X			
Harry Knight			X	
Al Leonard	X			
Jackie Newton			X	
Phil Norris	X			
Scott Phillips	X			
Charlie Rivenbark	X			
Bill Saffo	X			
Chris Smith	X			
Bill Sue	X			
Frank Williams	X			
Rob Zapple	X			
	12	0	2	0

OB3- No Cost Solutions Audit Proposal regarding Electric Utilities for LCFWASA.

Executive Director Holloman advised we only received one bid. Director Zapple questioned what the baseline is. Executive Director Holloman announced they compared three years of utility bills and came up with the average.

Motion: Director Saffo **MOVED**; seconded by Director DeVane, for No-Cost Solution Audit Proposal. Upon vote, the **MOTION CARRIED UNANIMOUSLY**.

	<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Norwood Blanchard	X			
Patrick DeVane	X			
Wayne Edge	X			
Harry Knight			X	
Al Leonard	X			
Jackie Newton			X	
Phil Norris	X			
Scott Phillips	X			
Charlie Rivenbark	X			
Bill Saffo	X			
Chris Smith	X			
Bill Sue		X		
Frank Williams	X			
Rob Zapple	X			
	11	1	2	0

ENGINEER'S COMMENTS

No comments

ATTORNEY COMMENTS

No comments

EXECUTIVE DIRECTOR REPORT

EDR1 – Comments on Customers' Water Usage and Raw Water Revenue for Fiscal Year to Date Ending June 30, 2022

Executive Director Holloman reported that during July 2022, Brunswick and Pender County were above projections. Monthly revenue was up last month.

DIRECTOR'S COMMENTS AND/OR FUTURE AGENDA ITEMS

No comments

PUBLIC COMMENT

No comments

CLOSED SESSION

Chairman Rivenbark requested a motion to go into a closed session to discuss Attorney-Client Privilege related to the following pending lawsuit:

Cape Fear Public Utility Authority, Brunswick County, Lower Cape Fear Water & Sewer Authority, and Town of Wrightsville Beach v. The Chemours Company FC, LLC, E.I. Du Pont De Nemours and Company, and The Chemours Company; United States District Court for the Eastern District of North Carolina, Case No. 7:17-CV-00195-D and Case No. 7:17-CV-00209-D.

Motion: Director Leonard **MOVED**; seconded by Director Williams, to go into closed session in accordance with N.C.G.S. §143-318.11(a)(3) to preserve Authority's Attorney-Client Privilege. Upon vote, the **MOTION CARRIED UNANIMOUSLY**.

	<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Norwood Blanchard	X			
Patrick DeVane	X			
Wayne Edge	X			
Harry Knight			X	
Al Leonard	X			
Jackie Newton			X	
Phil Norris	X			
Scott Phillips	X			
Charlie Rivenbark	X			
Bill Saffo	X			
Chris Smith	X			
Bill Sue	X			
Frank Williams	X			
Rob Zapple	X			
	12	0	2	0

At 9:39 a.m., the board went into closed session. At 10:26 a.m., the board returned to open session. Discussion only; no action required.

ADJOURNMENT

There being no further business, Chairman Rivenbark adjourned the meeting at 10:27 a.m.

Respectfully Submitted:

Harry Knight, Secretary

COUNTY OF BRUNSWICK
PUBLIC UTILITIES DEPARTMENT
Kings Bluff Pump Station



246 Private Road
Riegelwood, NC 28456
(910) 655-4799 Office
(910) 655-4798 FAX

TO: Tim Holloman

FROM: Greg Lazorchak

DATE: 8/31/2022

SUBJECT: Monthly maintenance report for August 2022

Mr. Holloman,

The Maintenance and Operations of the king's bluff facility for the month of August were performed as prescribed in the station SOP'S and other items are as follows.

The diesel drive booster pumps along with the standby SCADA generator located at the raw tank and the SCADA generator located at INVISTA / CFPVA vaults off HWY 421 were run and tested weekly and verified standby ready.

KB personnel completed all locates issued by the 811 system.

KB personnel replaced Gybe sensors.

KB personnel returned the repaired 48" PCCP pipe back into service.

KB personnel took the Mud Trax out on the right of way to inspect and clear debris and spray for weeds.

KB personnel completed painting of the old office and stripped floor of adhesive.

KB personnel started installing covers for blow-off valves on 54" line throughout the system.

Contractors:

McDuffie Pest Control completed quarterly service at plant<VFD room, and generator building.

LJ'S mowed the station and Authority farm.

O' Brian HVAC completed inspection of new air handling unit in the old office area.

Pridgen Brothers Contractor replace blown capacitor in air handling unit.



To: Tim Holloman - LCFWASA

From: James Kern – Bladen Bluffs SWTP ORC

Date: 9/1/22

Subject: August 2022 Operations

During the month of August, Bladen Bluffs SWTP operated a total of 23 days, treating 65.23 million gallons of water.

We used:

42,325 lbs. of aluminum sulfate (Alum)

13,590 lbs. of sodium hydroxide (Caustic)

2,444 lbs. of sodium hypochlorite (4,908 gallons of 6% Chlorine Bleach)

James Kern
Water Treatment Plant
Supervisor

(910) 862-3114
(910) 862-3146
(910) 733-0016 mobile
jkern@smithfield.com

Smithfield
Good food. Responsibly.®

Bladen Bluffs Surface Water Treatment
Plant
17014 Highway 87 West
Tar Heel, NC 28392
www.smithfieldfoods.com

Bladen Bluffs SWTP Maintenance Report

Date: 9/1/2022

ISSUE:

PLAN OF ACTION:

Air on finished water line (from GAC)	Installed trial valves – making modifications
Running spare cl2 lines to settled/finished	Scheduled next week
All PLC need updated	Getting quotes
Ordering backup drives for all pumps	Ordered – One came in
Found small leak in lagoon liner	Contractor has inspected
Clearwells Inspection	Inspection COMPLETE, awaiting recommendations
Keep losing radio signal in finished building	Plan to install fiber – fiber ordered
Lost signal to three cameras at river	IN PROGRESS
Floor needs repair and slope in Cl2 containment	COMPLETE
Air compressor #2 not working	Part received – IR scheduled for 7/7
1720Es and CL17s discontinued with Hach	Finding replacements for future
Flow meters & turbidity meter calibrations	COMPLETE
RPZ and fire sprinkler inspections due	COMPLETE – ALL PASSED
Annual GAC replacement	Getting quote and scheduling for OCT

NC State Inspection of Bladen Bluffs Water Treatment Plant

Reviewed Data Caps for NTU data, all over 3. All data saved on server. System have 1720E NTU units, recommended system continues data verification, units are calibrated quarterly. Benchtop equipment calibrated annually. System looking at new turbidity meters. System looking at change of GAC on an annual basis. No change in population. Recommend SOP's for compliance data, NTU, CT and Chlorine to be reviewed by operation staff to ensure knowledge of when to report exceedances. No changes at raw water, system continues routine blow down of screens. Conducted record review and found all in order. O&M and EMP has been updated, recommend system conduct annual reviews. Chlorine and Alum containment areas are planned to be resurfaced.

Tommy D. Overby
Environmental Specialist II
Division Of Water Resources
Public Water Supply Section
NC Department of Environmental Quality
910-433-4300 FRO Main
910-433-3354 FRO Direct
910-486-0707 FRO Fax
910-489-7784 Cell
tommy.overby@ncdenr.gov
225 Green St. Suite 714
Fayetteville, NC 28301-1700

Monthly Operating Reports (MORs) Summary

(No user data entry – all values are auto-populated.)

Year: 2022 PWS Name: Bladen Bluffs Water System PWSID#: NC5009012
 Month: August Facility Name: Bladen Bluff

Combined Filter Effluent (CFE) Turbidity

Samples exceeding 1 NTU (count):	<u>0</u>	Number of samples required:	<u>124</u>
Samples exceeding .3 NTU (count):	<u>0</u>	Number of samples taken:	<u>124</u>
Samples exceeding .3 NTU (pct):	<u>0.0%</u>	Highest single turbidity reading NTU:	<u>0.102</u>
		Monthly average turbidity NTU:	<u>0.057</u>

Individual Filter Effluent (IFE) Turbidity

1) Was each filter <u>continuously</u> monitored for turbidity?	Yes	<u>X</u>	No	<u></u>
2) Was each filter's monitoring results <u>recorded every 15 minutes</u> ?	Yes	<u>X</u>	No	<u></u>
3) Was there a failure of the continuous turbidity monitoring equipment?	Yes	<u></u>	No	<u>X</u>
4) Was any individual filter turbidity level > 1.0 NTU in two consecutive measurements ?	Yes	<u></u>	No	<u>X</u>
5) Was any individual filter turbidity level > 0.5 NTU in two consecutive measurements at the end of 4 hours of operation after the filter has been backwashed or otherwise taken offline ?	Yes	<u></u>	No	<u>X</u>
6) Was any individual filter turbidity level > 1.0 NTU in two consecutive measurements in each 3 consecutive months ?	Yes	<u></u>	No	<u>X</u>
7) Was any individual filter turbidity level > 2.0 NTU in two consecutive measurements in 2 consecutive months ?	Yes	<u></u>	No	<u>X</u>

Entry Point Residual Disinfectant Concentration (EPRD)

Disinfectant Used	<u>Chlorine</u>	Number of samples required	<u>124</u>
Minimum EPRD concentration	<u>0.4500</u>	Number of samples taken	<u>124</u>

Distribution Residual Disinfectant Concentration

Number of samples under 0.010 mg/L (without any detectable) excluding where HPC is \leq 500/mL	<u>0</u>
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Contact Time (CT) Ratio

Lowest CT ratio reading	<u>20.11</u>	Number of CT ratios required	<u>23</u>
Number of CT ratios below 1.0	<u>0</u>	Number of CT ratios calculated	<u>23</u>

Remarks From General Info Worksheet

☒ By checking this box, the ORC certifies that the requirements of 15A NCAC 18C .1301 "General Requirements", .1302 "Tests, Forms, and Reporting", and .1303 "Facility Oversight" have been met for the month of August, 2022 and that records documenting compliance with this rule are maintained on the premises and available for inspection upon request.



Lower Cape Fear Water & Sewer Authority
Leland, North Carolina

BUDGET AMENDMENT #1

Fiscal Year 2022 - 2023

BE IT ORDAINED by the Board of Directors of the Lower Cape Fear Water & Sewer Authority that the following amendments are made to the FY 2022-2023 Annual Budget Ordinances as follows:

Section 1: To amend the **Operating Revenue** the appropriations are to be changed as follows:

Operating Revenue:	Increase
3002-01 – 01 CFPUA	\$ 1,428,708.38
3003-01 – 01 Pender County	343,775.03
3004-01 – 01 Stepan	61,947.68
3005-01 – 01 Praxair	59,083.83
Total	<u>\$ 1,893,514.92</u>

Section 2: To amend the **Operating Expenses** the appropriations are to be changed as follows:

Operating Fund:	Increase
7400-01 · Operating Capital Expense	<u>\$ 1,893,514.92</u>
Total	<u>\$ 1,893,514.92</u>

Section 3: Copies of this Budget Amendment shall be furnished to the Budget Officer for direction in the carrying out of his duties.

Approved as to the availability of funds:

 Tim H. Holloman, Finance Officer

This Budget Amendment adopted this 12th day of September 2022.

 Charlie Rivenbark, Chairman

ATTEST:

 Harry Knight, Secretary

AGENDA ITEM

To: CHAIRMAN RIVENBARK AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: September 12, 2022

Re: Aerial Crossing Construction Bid Proposal

Reviewed and approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

Background: During the early construction of the 54" parallel line, Kings Bluff staff inquired about the possibility of constructing an aerial platform for the existing 48" line to provide safe access. McKim and Creed have completed the design phase approved by the Board and the bid phase.

Multiple contractors were contacted, and two submittals were received. The Executive Director has reviewed the McKim and Creed Bid tabulation and recommends to the Board to award the proposal of \$271,247.18 to Intercoastal Marine, LLC as the lowest responsible bidder.

Attachment: Bids

Action Requested: Motion to approve



ENGINEERS

SURVEYORS

PLANNERS

August 26, 2022

M&C 01675-0065 (11)

Mr. Tim Holloman, Executive Director
Lower Cape Fear W&S Authority
1107 New Pointe Boulevard, Suite #17
Leland, NC 28451

**RE: Aerial Crossing Access Platform over Livingston Creek
Recommendation of Award**

Dear Mr. Holloman:

On August 19th, 2022, McKim & Creed received and opened informal bids for construction of the referenced Aerial Crossing Access Platform over Livingston Creek project. A total of two (2) bids were submitted. A summary of the bids received is provided as follows:

Bidder	Total Bid
Intercoastal Marine, LLC	\$271,247.18
Evans & Sons Contracting, Inc.	\$328,775.00

The low bid for the project was submitted by Intercoastal Marine LLC in the amount of \$271,247.18. After review of the bid proposal, we recommend that Lower Cape Fear Water and Sewer award the Aerial Crossing Access Platform over Livingston Creek project to Intercoastal Marine, LLC as the lowest, responsive, and responsible bidder. The award shall be inclusive of the base bid and for the total amount of **\$271,247.18**.

If you have any questions or require further clarification, please do not hesitate to contact us.

Sincerely,

McKIM & CREED, INC.

A handwritten signature in black ink, appearing to read "Jess Powell".

Jess Powell, PE

243 North Front Street

Wilmington, NC 28401

910.343.1048

Fax 910.251.8282

www.mckimcreed.com



PROPOSAL FOR LOWER CAPE FEAR WATER & SEWER AUTHORITY

We propose to supply labor, equipment and materials to install a walkway as per the drawings from McKim & Creed dated 07/25/2022 for the lump sum price of Three Hundred Twenty Eight Thousand Seven Hundred Seventy Five Dollars \$328,775.00. Proposals are honored for 30 days.

We appreciate the opportunity to submit this proposal. If this proposal meets with your approval, please sign and return one copy to serve as our authorization to proceed.

Sincerely,

Donn S. Evans
Evans & Sons Contracting Inc.

Authorized By _____

Title _____

Date _____



TELEPHONE: (910)675-9791
FAX: (910)675-9796

Intercoastal Marine, LLC

NC GC License #74488
SC GC License #G118963

6101 Diamond Shamrock Road
Castle Hayne, NC 28429
An Equal Opportunity Employer

August 19, 2022

Jess Powell
McKim & Creed
243 North Front Street
Wilmington, NC 28401
Via email: JPowell@mckimcreed.com

PROPOSAL

Project: Livingston Creek Existing 48" Aerial Crossing Access Platform

We propose to supply equipment, labor, and material for the above referenced project per the McKim & Creed drawings dated 7/19/2022, issued for bid, as follows:

Lump Sum: \$271,247.18

Notes:

- 1) Proposal considers HDG for all carbon steel and mill finish for all aluminum.
- 2) Mobilization to site is included in above prices. Any substantial quantity deviations may require a price adjustment.
- 3) All permits and costs associated therewith are the responsibility of others.
- 4) Proposals are honored for 10 days and subject to scheduling and equipment availability and material volatility.
- 5) No conditions, verbal or otherwise, that are not incorporated in this proposal will be recognized.
- 6) Surveying of the site is not considered in this proposal.
- 7) This proposal shall be incorporated into a contract upon award of the project.

We appreciate the opportunity to quote on this project. Should you have any questions, please contact me.

SUBMITTED BY:
INTERCOASTAL MARINE, LLC
BILL HOWELL
DIVISION MANAGER

NC GC License #74488 / SC GC #G118963

AGENDA ITEM

To: CHAIRMAN RIVENBARK AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: September 12, 2022

Re: Executive Director's Report

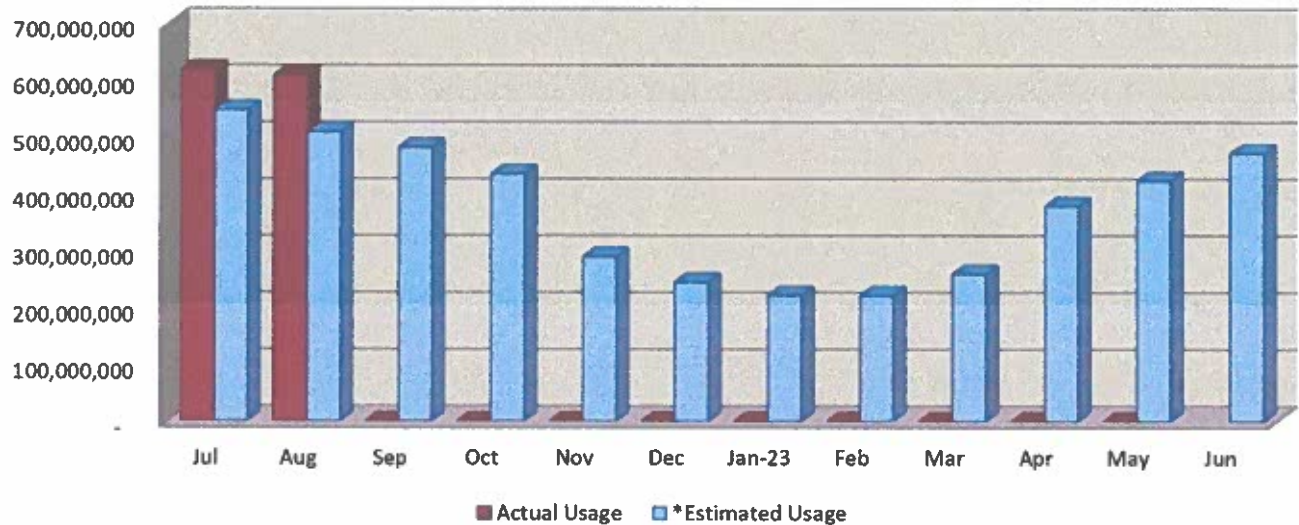
EDR1 - Comments on Customers' Water Usage and Raw Water Revenue for Fiscal Year to Date Ending August 30, 2022

EDR2 - Operating Budget Status, Ending July 31, 2022.

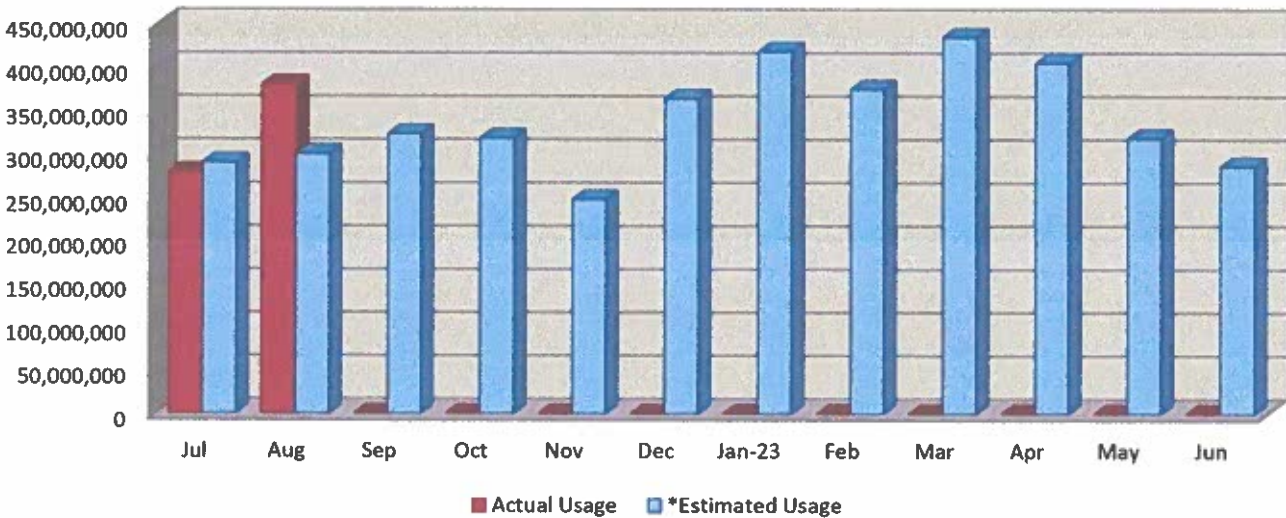
EDR3 - Summary of Activities.

Action Requested: For information purposes

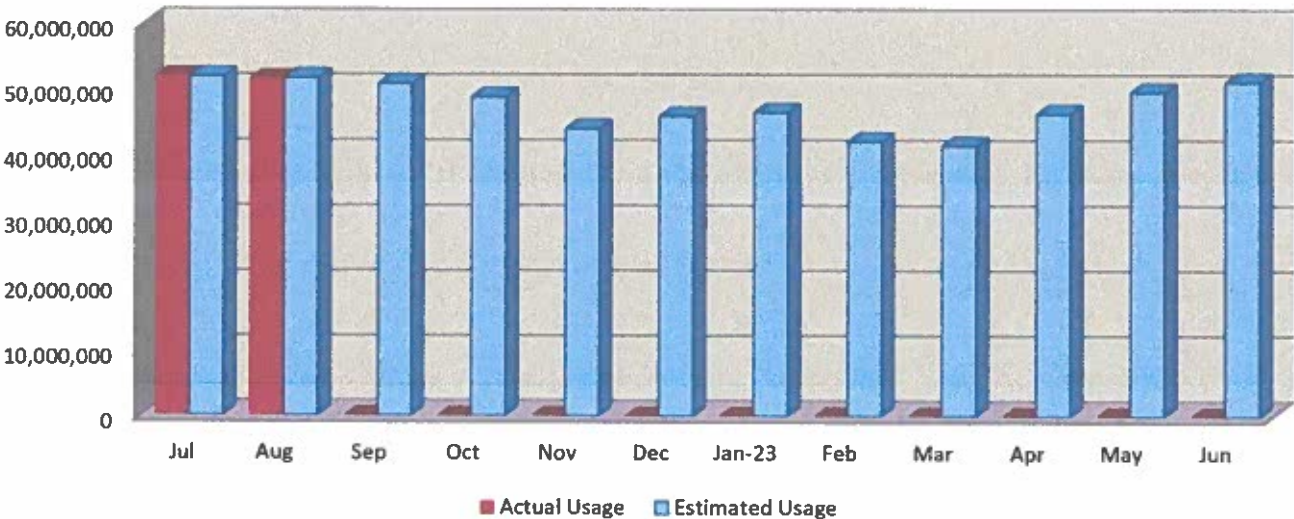
Brunswick County Water Usage FY 22-23



CFPUA Water Usage FY 22-23



Pender County Water Usage FY 22-23



OPERATING FUND BUDGET PERFORMANCE

Jul-1 through Jul-31

Income	Approved Annual Budget	Jul 1- Jul 31 Kings Bluff	Jul 1- Jul 31 Bladen Bluffs	Jul 1- Jul 31 OF BUDGET	Budget As of 7/31/22
3000-01 - OPERATING REVENUE					
3001-01 - 01 Bruns County Public Utility	1,568,597	100,662		100,662	6%
3002-01 - 01 CFPUA	1,428,403	222,804		222,804	16%
3003-01 - 01 Pender County	199,518	18,767		18,767	9%
3004-01 - 01 HWY 421 - Invista	79,618	11,273		11,273	14%
3005-01 - 01 Praxair, Inc	2,095	267		267	13%
3006-01 - 01 Bladen Bluffs Revenue	3,654,318		398,020	398,020	11%
Bladen Admin Reimb	102,190		11,591	11,591	11%
3007-01 - Sales Tax Refund Revenue	100,000		0	0	0%
Total 3000-01 - OPERATING REVENUE	7,132,739	353,773	409,611	763,384	11%
3100-00 - OF NONOPERATING REVENUE					
3120-00 - Revenue-Other					
Interest & Investment Revenue	500	15		15	3%
FEMA Reimbursement	0	0		0	0%
Refunds / Insurance Proceeds/ Other	0	0		0	0%
3158-00 - Rental Income	0	1,356		1,356	
3900-01 R&R Fund Appropriated	0	0		0	0%
2900-00 Fund Balance	0	0		0	0%
Total 3100-00 - OF NONOPERATING REVENUE	500	1,371	0	1,371	274%
Total Income	7,133,239	355,144	409,611	764,755	11%
Expense					
4000-01 - ADMINISTRATION EXPENDITURES					
4001-01 - Salary - gross	187,024	8,942	4,676	13,617	7%
4010-01 - Per Diem= mileage+per diem pay	82,500	2,942	1,563	4,504	7%
4012-01 - Vehicle Allowance	5,200	270	130	400	8%
4070-02 - Phone Allowance	520	27	13	40	8%
4015-01 - Payroll Taxes	19,542	910	489	1,399	7%
4029-01 - Retirement Employer's Part	22,462	1,238	562	1,800	8%
4035-01 - 401K Employer PD Contribution	5,311	310	133	443	8%
4038-01 - Payroll Processing Exp	2,900	178		178	6%
4038-01 - Insurance Group	38,074	2,221	952	3,173	8%
4039-01 - Insurance, Property	94,301	22,911	2,358	25,268	27%
4048-00 Professional Services General	15,000	0	0	0	0%
4048-01 - Attorney	30,000	1,031		1,031	3%
4048-02 - Auditor	9,000	1,200	2,800	4,000	44%
4048-03 - Engineer	253,041	2,984	0	2,984	1%
4049-01 Information Technology	14,000	429	0	429	3%
4055-01 - Office Maint/Repair	23,902	1,538		1,538	6%
4058-01 Office Utilities	5,000	146		146	3%
4059-01 Office Expense	14,000	1,409		1,409	10%
4062-01 Office Equipment	10,000	734		734	7%
4064-01 Printing & Advertising	6,500	343		343	0%
4065-01 Telephone and Internet	3,500	142		142	4%
4070-01 - Travel & Training	26,000	1,415		1,415	5%
4080-01 - Miscellaneous Expenses	15,000	4,158		4,158	28%
Total 4000-01 - ADMINISTRATION EXPENDITURES	862,777	55,477	13,673	69,150	8%
4500-01 - OPERATING EXPENDITURES					
4501-00 - Sales Tax Expense - Other	100,000		11,708	11,708	12%
4510-01 - Bladen Bluffs Expenses	2,335,094		338,011	338,011	14%
4520-01 - Utilities-Energy Pump Station	756,336	35,463		35,463	5%
4530-01 - Kings Bluff O&M Expenses	610,822	33,092		33,092	6%
4535-01 Kings Bluff Hurricane Other FEMA	0	0		0	0%
4543-01 - Series 2012 Bond Principal (ST)	0	0		0	0%
4544-01 - Series 2012 Bond Interest (ST)	0	0		0	0%
4545-01 - Series 2010 Bond Principal (BB)	850,000		0	0	0%
4546-01 - Series 2010 Bond Interest (BB)	297,500		13,036	13,036	4%
Operating Capital Expense	911,875		0	0	0%
4998-05- Transfer to R&R- KB R&R Expense	250,000		0	0	0%
2041-01- 421 Relocation NHC Loan Principal	258,835		0	0	0%
Total 4500-01 - OPERATING EXPENDITURES	6,270,462	68,556	362,754	431,310	7%
Total Expense	7,133,239	124,033	376,428	500,460	7%

Executive Director Highlighted Activities:

- Participated in IBT Coalition ongoing emails and review of design and consulting activities.
- Corresponded with Stephen Johnston regarding ongoing Chemours litigation.
- Checked on the Status of FEMA administrative payment for Bladen Bluffs Creek Restoration.
- Smithfield Plant visits are scheduled for late September.
- Review with McKim Creed about projects, SRF Funding, proposals for work, and potential for reapplication.
- Organized and met with Partners on project options for the 23.5-million-dollar special appropriation by the state.
- Attended NCRWA Leadership Summit in Wilmington.