

AGENDA
Lower Cape Fear Water & Sewer Authority
1107 New Pointe Boulevard, Suite # 17, Leland, North Carolina
9:00 a.m. – Regular Monthly Board Meeting
November 10, 2025

MEETING CALL TO ORDER: Chairman DeVane

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF CONSENT AGENDA

- C1** – Minutes of October 13, 2025, Regular Board Meeting
- C2** – Kings Bluff Monthly Operations and Maintenance Report
- C3** – Bladen Bluffs Monthly Operations and Maintenance Reports
- C4** – Line-Item Adjustment for September 30, 2025

CLOSED SESSION

- CS1** – Closed Session in accordance with N.C.G.S. §143-318.11(a)(5)(i) (real property)
(Brunswick County Parcel ID 01600058)

NEW BUSINESS

- NB1** – Resolution Approving An Agreement for Purchase and Sale of Land for Approximately 66.50 Acres of Real Property located off of Clearwell Drive NE, Brunswick County, North Carolina
(Brunswick County Parcel ID 01600058)

PRESENTATION: Raw Water Main Update by Christopher “CJ” Cahoy with Garney Construction

ENGINEER’S COMMENTS

ATTORNEY COMMENTS

EXECUTIVE DIRECTOR REPORT

- EDR1** – Comments on Customers’ Water Usage and Raw Water Revenue for Fiscal Year to
Date Ending October 31, 2025
- EDR2** – Operating Budget Status, Ending September 30, 2025
- EDR3** – Summary of Activities

DIRECTOR’S COMMENTS AND/OR FUTURE AGENDA ITEMS

PUBLIC COMMENT

ADJOURNMENT

The next board meeting of the Lower Cape Fear Water & Sewer Authority is scheduled for Monday, December 8th at 9:00 a.m. in the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina.

AGENDA ITEM

To: CHAIRMAN DEVANE AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: November 10, 2025

Re: Consent Agenda

Reviewed and approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

Please find enclosed the items of a routine nature for consideration and approval by the Board of Directors with one motion. However, that does not preclude a board member from selecting an item to be voted on individually, if so desired.

- C1** – Minutes of October 13, 2025, Regular Board Meeting
- C2** – Kings Bluff Monthly Operations and Maintenance Report
- C3** – Bladen Bluffs Monthly Operations and Maintenance Report
- C4** – Line-Item Adjustment for September 30, 2025

Action Requested: Motion to approve/disapprove Consent Agenda.

Lower Cape Fear Water & Sewer Authority
Regular Board Meeting Minutes
October 13th, 2025

Chairman DeVane called to order the Authority meeting scheduled on October 13th, 2025, at 9:00 a.m. and welcomed everyone present. The meeting was held at the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina. Director Sue gave the invocation.

Roll Call by Chairman DeVane:

Present: Damien Buchanan, Patrick DeVane, Jerry Groves, Harry Knight, Al Leonard, Scott Phillips, Charlie Rivenbark, Chris Smith, Bill Sue, Phil Tripp, Frank Williams, and Rob Zapple

Present by Virtual Attendance: Wayne Edge and Bill Saffo

Absent: None

Staff: Tim H. Holloman, Executive Director; Matthew Nichols, General Counsel; Sam Boswell, COG; Jess Powell, P.E., McKim & Creed; Tony Boahn P.E., McKim & Creed; and Danielle Hertzog, Financial Administration Assistant

Guests Present: Mark Garland, Computer Warriors; David Carson, Brunswick County Kings Bluff Water Resource Supervisor; Chris Giesting, Brunswick County Water Resources Manager; John Nichols, Brunswick County Public Utilities Director; Glenn Walker, Brunswick County Water Resources Manager; Kevin Morris, Cape Fear Public Utility Authority Deputy Director; Anthony Colon, Pender County Utilities Director; James Proctor, Pender County Utilities Deputy Director; David Fournier, HDR Construction Services; Russell Underwood, President of Charles R. Underwood Inc; Randy Hudson, Company Representative, Charles R. Underwood Inc.; Keith VanWyngaarden, Client Account Manager, Computer Warriors; Brian Satz, President of Computer Warriors

Guests Virtual Attendance: James Kern, Smithfield Wastewater Supervisor; Heidi Cox, NC DEQ Regional Engineering Supervisor, Division of Water Infrastructure; Aaron Smith, Brunswick County Director of Fiscal Operations; Eileen Callori, Brunswick County Deputy Finance Officer; Craig Wilson, Cape Fear Public Utility Authority Engineering Manager

PLEDGE OF ALLEGIANCE: Chairman DeVane led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA

C1 – Minutes of September 8, 2025, Regular Board Meeting

C2 – Kings Bluff Monthly Operations and Maintenance Report

C3 – Bladen Bluffs Monthly Operations and Maintenance Reports

C4 – Line-Item Adjustment for August 31, 2025

Motion: Director Zapple **MOVED**; seconded by Director Rivenbark, approval of the Consent Agenda Items C1, C2, and C4. Upon voting, the **MOTION CARRIED UNANIMOUSLY**.

Comment on Consent Agenda item C2. Director Zapple wanted to thank the staff for defining the acronyms throughout the reports.

Motion: Director Knight **MOVED**; seconded by Director Zapple, approval of the Consent Agenda Item C2. Upon voting, the **MOTION CARRIED UNANIMOUSLY**.

PRESENTATION: Keith VanWyngaarden with Computer Warriors Cyber Security Update

A copy of the presentation will be attached to the minutes. Director Zapple wanted to know if we have a ransomware policy. Executive Holloman advised he will look into if we have a ransomware policy.

NEW BUSINESS

NB1- Resolution Honoring Glenn Walker for Dedicated Oversight of the Kings Bluff Raw Water Plant

Motion: Director Williams **MOVED**; seconded by Director Leonard, approval of the Resolution Honoring Glenn Walker for Dedicated Oversight of the Kings Bluff Raw Water Plant. Upon voting, the **MOTION CARRIED UNANIMOUSLY**.

NB4- Resolution of Lower Cape Fear Water and Sewer Authority Board of Directors to Award Contract for Purchase of New Pump and Variable-Frequency Drive for Kings Bluff Pump Station.

Motion: Leonard **MOVED**; seconded by Director Rivenbark, approval of the Resolution of Lower Cape Fear Water and Sewer Authority Board of Directors to Award Contract for Purchase of New Pump and Variable-Frequency Drive for Kings Bluff Pump Station. Upon voting, the **MOTION CARRIED UNANIMOUSLY**

NB2- Resolution Accepting the Lower Cape Fear Water and Sewer Authority Kings Bluff Regional Raw Water Supply Facilities FY 2025-2026 Annual Inspections Report (Jess Powell, P.E., McKim & Creed)

As required by the Authority's authorizing bond order and water supply agreements with its customers, McKim & Creed conducted the annual inspection of the King Bluff Raw Water Pump Station (KBRWPB) and submitted the Lower Cape Fear Water & Sewer Authority Kings Bluff Regional Raw Water Supply Facilities FY 2025-2026 Annual Inspection Report. Mr. Powell provided a PowerPoint presentation of the King's Bluff annual report with an overview of the system, including intake and pier, pump station, electrical building, generator facilities, the three-million-gallon ground tank, the booster pump station, raw water main right of way, the 48-inch raw water main, and the 54-inch parallel raw water main. Mr. Powell commended Brunswick County for doing a magnificent job maintaining Kings Bluff due to only finding minor concerns during the inspections. A copy of the report is hereby incorporated as part of these minutes.

Motion: Director Williams **MOVED**; seconded by Director Zapple, approval of Resolution Accepting the Lower Cape Fear Water and Sewer Authority Kings Bluff Regional Raw Water Supply Facilities FY 2025-2026 Annual Inspections Report (Jess Powell, P.E., McKim and Creed). Upon voting, the **MOTION CARRIED UNANIMOUSLY**.

NB3- Resolution Accepting the Lower Cape Fear Water and Sewer Authority Bladen Bluffs Regional Surface Water Supply Facilities FY 2025-2026 Annual Inspections Report (Jess Powell, P.E., McKim and Creed)

The Authority's Special Facility Revenue Bond Series 2010 requires an annual inspection of the Bladen Bluffs Regional Surface Water Treatment facilities by a qualified engineer to report on readiness, identify deficiencies, and make recommendations on needed repairs and capital improvements. McKim & Creed conducted the inspection and submitted the report dated September 2025. Mr. Powell presented a PowerPoint presentation of the inspection's results and findings, including the intake and raw water pump station, treatment processes, residual basins, chemical systems, and administrative facilities. Mr. Powell concluded that the items identified in the report are minor maintenance items, and the facility is well maintained. Director Zapple wanted to know if there is any testing being conducted on the sludge to confirm no PFAS. Executive Director Holloman advised he would work with Matt Nichols to confirm whether Authorities in North Carolina are testing the sludge. A copy of the report is hereby incorporated as part of these minutes.

Motion: Director Buchanan **MOVED**; seconded by Director Zapple, approval of the Resolution Accepting the Lower Cape Fear Water and Sewer Authority Bladen Bluffs Regional Surface Water Supply Facilities FY 2025-2026 Annual Inspections Report (Jess Powell, P.E., McKim and Creed). Upon voting, the **MOTION CARRIED UNANIMOUSLY**.

ENGINEER'S COMMENTS

No comments

ATTORNEY COMMENTS

No comments

EXECUTIVE DIRECTOR REPORT

EDR1 – Comments on Customers' Water Usage and Raw Water Revenue for Fiscal Year to Date Ending September 30, 2025

Executive Director Holloman reported that during September, all customers exceeded projections.

DIRECTOR'S COMMENTS AND/OR FUTURE AGENDA ITEMS

Director Smith would like to review a map of the current water lines to get a clearer overview of the system.

PUBLIC COMMENT

No comments.

ADJOURNMENT

There being no further business, Chairman DeVane adjourned the meeting at 10:04 a.m.

Respectfully Submitted:

Al Leonard, Secretary

BRUNSWICK COUNTY PUBLIC UTILITIES

Kings Bluff Pump Station/LCFWASA

246 Private Rd. 703
Riegelwood, NORTH CAROLINA 28456MAILING ADDRESS
P. O. Box 249
BOLIVIA, NORTH CAROLINA 28422TELEPHONE (910) 655-4799
FAX (910) 655-4798**TO: Tim Holloman****FROM:** David Carson**DATE:** 11/1/2025**SUBJECT: Monthly maintenance report for October 2025**

Mr. Holloman,

The Maintenance and Operations of the King's Bluff facility (KB) for the month of October were performed as prescribed in the station SOP'S and other items are as follows. The diesel drive booster pumps along with the standby System Computer and Data Acquisition (SCADA) generator located at the raw tank and the SCADA generator located at INVISTA / CFPWA vaults off HWY 421 were run and tested weekly and verified standby ready.

Items Highlighted in yellow were on Annual Inspection

KB personnel completed all locates issued by the Boss 811 system.

KB personnel cleaned cobwebs from ceiling around plant.

KB personnel disinfected and power washed pump rooms 1, 4, & 5.

KB personnel assisted construction crew BCPU (Brunswick County Public Utilities) with digging up area at the sewer pump station to fix a leak where the connection to the line going to the septic tank failed.

KB personnel along with I&E (Instrumentation and Electrical Dept. BCPU), Randy Haire, and TMEIC (The VFD Company) with trouble shooting new V.F.D. (Variable Frequency Drive) with generator transfer and generator power issues that are affecting the cooling fans. Rusell Underwood is working with TMEIC to come up with a solution.

KB personnel installed new A.R.V.'s (air release valves) per Russell Underwood on pumps 1, 4, & 5 at Kings Bluff plant.

KB personnel repainted piping on coolant lines in Generator building as per preventative maintenance schedule.

KB personnel removed rotting door and surrounding frame at Garage/Barn and replaced it with updated one and new locks.

KB personnel painted overflow containment wall on Diesel storage tank #1 at Generator building.

KB personnel helped Power Secure with emissions testing for NCDEQ (North Carolina Department of Environmental Quality) air quality annual report.

KB personnel assisted Palmetto Southern Gate Co. with replacing bad circuit board on entrance gate.

KB personnel inspected R.O.W. (Right Of Way) and all inter connections

KB personnel inspected new construction at Cape Fear River on Pender County side.

KB personnel cleaned I-Beams, floors, and generators of dirt, bugs, and debris in generator building.

KB personnel replaced old leaking block heater with new block heater on coolant line on generator #2.

KB personnel filled sink holes around Kings Bluff plant as well as P.R.V. (pressure reducing valves) as per annual inspection (2024).

Contractors:

**I&E (Instrumentation and Electrical) helped with various issues around plant.
Randy Haire assisted with issues regarding V.F.D. (Variable Frequency Drive).
TMEIC worked on V.F.D #1 (Variable Frequency Drive)
Brian Mellor from Power Secure.
Palmetto Southern Gate Company.**

David Carson



To: Tim Holloman - LCFWASA

From: James Kern – Bladen Bluffs SWTP ORC

Date: 10/7/25

Subject: September 2025 Operations

During the month of September, Bladen Bluffs SWTP operated a total of 19 days, treating 59.64 million gallons of water.

We used:

32,005 lbs. of aluminum sulfate (Alum)

9,893 lbs. of sodium hydroxide (Caustic)

1,692 lbs. of sodium hypochlorite (3,398 gallons of 6% Chlorine Bleach)

James Kern
Water Treatment Plant
Supervisor

(910) 862-3114
(910) 862-3146
(910) 733-0016 mobile
jkern@smithfield.com

Smithfield.
Good food. Responsibly.®

Bladen Bluffs Surface Water Treatment
Plant
17014 Highway 87 West
Tar Heel, NC 28392
www.smithfieldfoods.com

Bladen Bluffs SWTP Maintenance Report

Date: 10/7/2025

ISSUE:

PLAN OF ACTION:

All PLC need updated	Updating quote – will speak with Caleb
Vault intrusion electrical needs replaced	Parts arrived – scheduling install when SEC here for large electrical repair
Electrical Issue in Pipe Gallery	COMPLETE
Wooden walkway to river needs replacement	Planning repair/replace
Transfer pump #2 NA	Bad wire – temp fix. Scheduling for when SEC here for large electrical repair
Caustic pump #3 not working	Had pump FIXED, making plumbing repair
Additional support on GAC needs painting	Scheduled
Need to check all indicator light bulbs	COMPLETE
Look into replacing worn out safety signs	IN PROGRESS
Suspect a mud valve is leaking	Will inspect during next basin clean out
Septic pit pump NA	Replaced, still have spare
Filter #1 effluent valve NA	Part ordered – 2 month lead time
Carbon filter #3 media due for exchange	Scheduled 10/8 - 10/12

Monthly Operating Reports (MORs) Summary

(No user data entry – all values are auto-populated.)

Year: <u>2025</u>	PWS Name: <u>Bladen Bluffs Water System</u>	PWSID# : <u>NC5009012</u>
Month: <u>September</u>	Facility Name: <u>Bladen Bluff</u>	

Combined Filter Effluent (CFE) Turbidity

Samples exceeding 1 NTU (count): <u>0</u>	Number of samples required: <u>102</u>
Samples exceeding .3 NTU (count): <u>0</u>	Number of samples taken: <u>102</u>
Samples exceeding .3 NTU (pct): <u>0.0%</u>	Highest single turbidity reading NTU: <u>0.124</u>
	Monthly average turbidity NTU: <u>0.060</u>

Individual Filter Effluent (IFE) Turbidity

1) Was each filter <u>continuously</u> monitored for turbidity?	Yes	<u>X</u>	No	
2) Was each filter's monitoring results <u>recorded every 15 minutes</u> ?	Yes	<u>X</u>	No	
3) Was there a failure of the continuous turbidity monitoring equipment?	Yes		No	<u>X</u>
4) Was any individual filter turbidity level > 1.0 NTU in two consecutive measurements ?	Yes		No	<u>X</u>
5) Was any individual filter turbidity level > 0.5 NTU in two consecutive measurements at the end of 4 hours of operation after the filter has been backwashed or otherwise taken offline ?	Yes		No	<u>X</u>
6) Was any individual filter turbidity level > 1.0 NTU in two consecutive measurements in each 3 consecutive months ?	Yes		No	<u>X</u>
7) Was any individual filter turbidity level > 2.0 NTU in two consecutive measurements in 2 consecutive months ?	Yes		No	<u>X</u>

Entry Point Residual Disinfectant Concentration (EPRD)

Disinfectant Used <u>Chlorine</u>	Number of samples required <u>102</u>
Minimum EPRD concentration <u>0.7700</u>	Number of samples taken <u>102</u>

Distribution Residual Disinfectant Concentration

Number of samples under 0.010 mg/L (without any detectable) excluding where HPC is ≤ 500/mL	<u>0</u>
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Contact Time (CT) Ratio

Lowest CT ratio reading <u>28.30</u>	Number of CT ratios required <u>19</u>
Number of CT ratios below 1.0 <u>0</u>	Number of CT ratios calculated <u>19</u>

Remarks From General Info Worksheet

☒ By checking this box, the ORC certifies that the requirements of 15A NCAC 18C .1301 "General Requirements", .1302 "Tests, Forms, and Reporting", and .1303 "Facility Oversight" have been met for the month of September, 2025 and that records documenting compliance with this rule are maintained on the premises and available for inspection upon request.

NCDENR/DEH
PWSS
Version: V02.10-00

COMPLETED BY:

James Kern

CERTIFICATE GRADE:

A - Surface

CERTIFICATE NUMBER:

120147

CONSENT AGENDA (C4)

Lower Cape Fear Water & Sewer Authority

CONSENT ITEM- Background: Line-Item adjustments are made to align revenues and expenditures more closely to actuals without exceeding or decreasing the approved or amended budget.

LINE-ITEM ADJUSTMENTS FOR 09/30/2025				
Operating Fund:	Line-Item Budget Amount prior to Adjustment	Decrease	Increase	Budget Amount as of 09/30/2025
Expenses				
4501-01 Sales Tax Expense	\$250,000		\$200,000	\$450,000
4510-01 Bladen Bluffs O&M	\$3,721,385	\$(200,000)		\$3,521,385
Total	\$3,971,385	\$(200,000)	\$200,000	\$3,971,385

AGENDA ITEM

To: CHAIRMAN DEVANE AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: November 10, 2025

Re: Closed Session in Accordance with NCGS §143-318.11(a)(5)(i) (real property) (Brunswick County Parcel ID 01600058)

Reviewed and approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

A Closed Session is required in accordance with NCGS §143-318.11(a)(5)(i) (real property) (Brunswick County Parcel ID 01600058)

A motion is made by _____ to go into a closed session in accordance with North Carolina General Statute Section 143-318.11(a)(5)(i) to establish or to instruct LCFWASA staff or negotiating agents concerning the position to be taken by or on behalf of LCFWASA in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

The motion is seconded by _____.

Closed Session

A motion is made by _____ to return to open session.

The motion is seconded by _____.

AGENDA ITEM

To: CHAIRMAN DEVANE AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: November 10, 2025

Re: Land Acquisition - Resolution Approving an Agreement for Purchase and Sale of Land for Approximately 66.50 Acres of Real Property located off of Clearwell Drive NE, Brunswick County, North Carolina (Brunswick County Parcel ID 01600058)

Reviewed and Approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

Background: In conjunction with the 10-Mile Parallel Line Project, LCFWASA secured funding to evaluate and acquire property for future infrastructure. The Authority has identified a tract of land that may be suitable for this purpose and now seeks to move forward with an offer to purchase subject to due diligence examination.

Action Requested: Motion to approve

**Lower Cape Fear Water and Sewer Authority Resolution Approving
An Agreement for Purchase and Sale of Land for Approximately 66.50 Acres of
Real Property located off of Clearwell Drive NE, Brunswick County, North
Carolina (Brunswick County Parcel ID 01600058)**

WHEREAS, the Lower Cape Fear Water and Sewer Authority (“LCFWASA”) serves Brunswick, Bladen, Pender, New Hanover, Columbus Counties, and the City of Wilmington with a Board of Directors representing those local governments. As the largest regional water system in Eastern North Carolina, the Authority’s primary role is to provide raw water from the Cape Fear River to supply treatment facilities that serve 550,000 customers;

WHEREAS, as the largest regional water system in Eastern North Carolina, LCFWASA requires additional real property for infrastructure and planning purposes;

WHEREAS, LCFWASA has identified a tract of land consisting of approximately 66.50 acres located off of Clearwell Drive NE, Brunswick County, NC (Brunswick County Parcel ID 01600058) (the “Subject Property”) that may be suitable for LCFWASA’s future infrastructure plans;

WHEREAS, LCFWASA Executive Director Tim H. Holloman and Cape Fear Commercial, on behalf of LCFWASA, have negotiated the Agreement for Purchase and Sale of Land for the Subject Property in the amount of \$1,500,000.00, subject to due diligence examination to ensure that the Subject Property is suitable for LCFWASA’s intended uses;

WHEREAS, Executive Director Tim H. Holloman, on behalf of LCFWASA as Buyer, and property owner Pickett Development, LLC as Seller, have executed the Agreement for Purchase and Sale of Land for the Subject Property (signed by the property owner on October 17, 2025) (the “Agreement”), which Agreement is subject to the approval of the LCFWASA Board of Directors; and,

WHEREAS, the Board finds and determines that it is in the best interests of the public that LCFWASA serves to approve the Agreement for Purchase and Sale of Land.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Directors of the LCFWASA Board that the LCFWASA Board hereby approves the above-referenced Agreement for Purchase and Sale of Land for the purchase of approximately 66.50 acres of real property located off of Clearwell Drive NE, Brunswick County, North Carolina (Brunswick County Parcel ID 01600058), subject to the due diligence examination period and all other terms and conditions stated in the Agreement.

The Board hereby directs the Executive Director to proceed with LCFWASA’s due diligence of the Subject Property during the examination period to ensure that the Subject Property is suitable for LCFWASA’s intended uses.

The Board designates that the Chairman and the Executive Director are duly authorized to execute on behalf of LCFWASA any additional documentation necessary to indicate to the owner of the Subject Property that the Board approves the Agreement for Purchase and Sale of Land.

THEREFORE, BE IT FURTHER RESOLVED, that a copy of this Resolution be recorded in the permanent minutes of this Board.

Adopted this ____ day of November, 2025.

Patrick DeVane, Chairman

ATTEST:

Al Leonard, Secretary

AGENDA ITEM

To: CHAIRMAN DEVANE AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: November 10, 2025

Re: Executive Director's Report

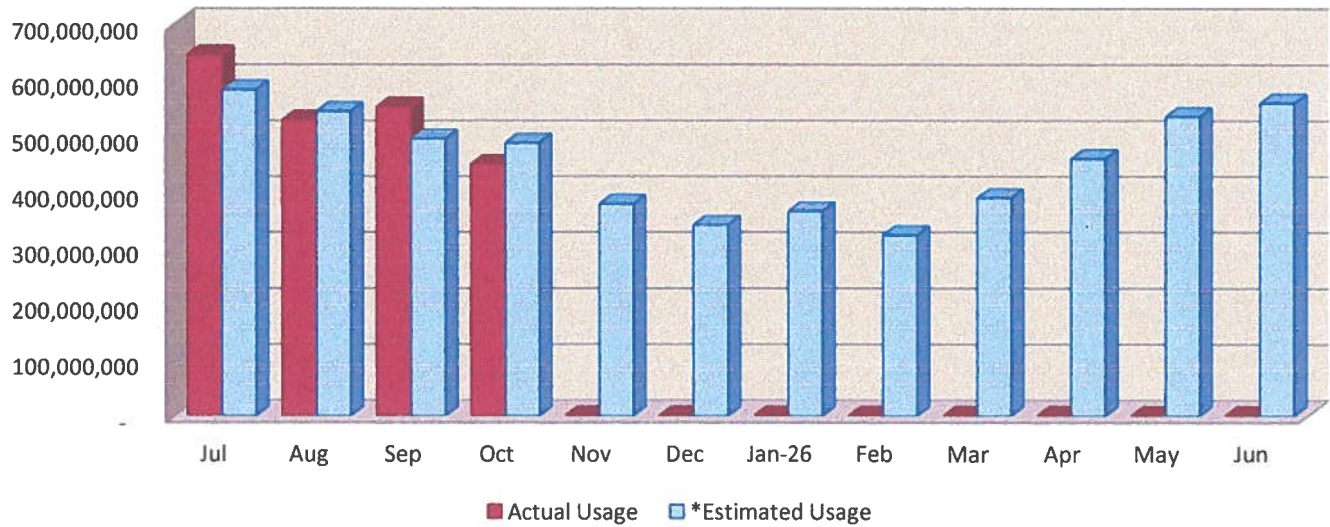
EDR1 - Comments on Customers' Water Usage and Raw Water Revenue for Fiscal Year to Date Ending October 31, 2025

EDR2 - Operating Budget Status, Ending September 30, 2025

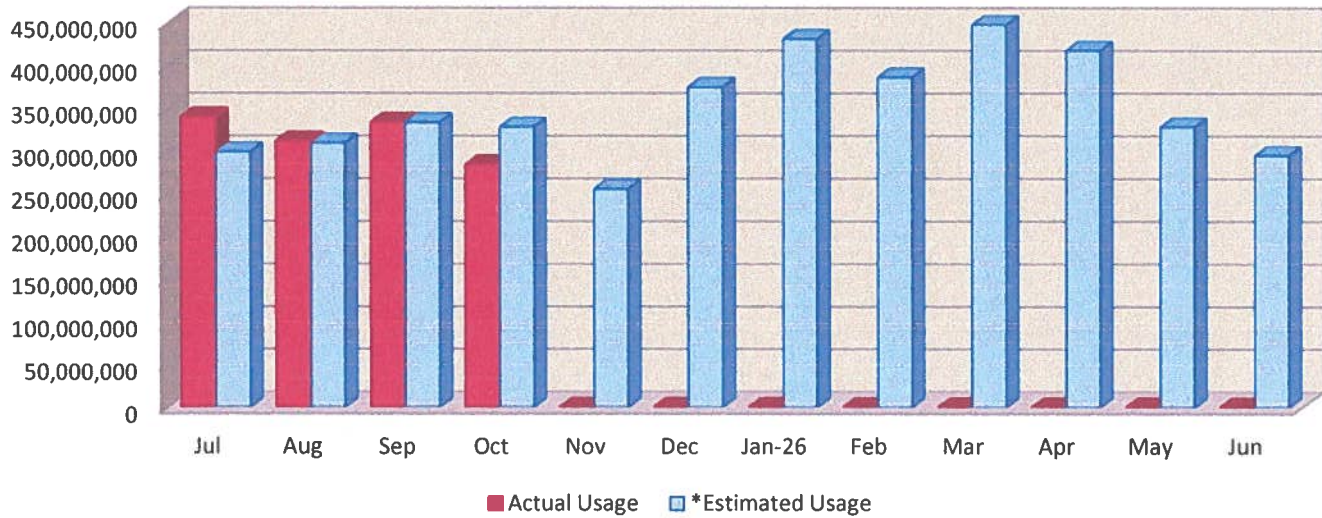
EDR3 - Summary of Activities

Action Requested: For information purposes.

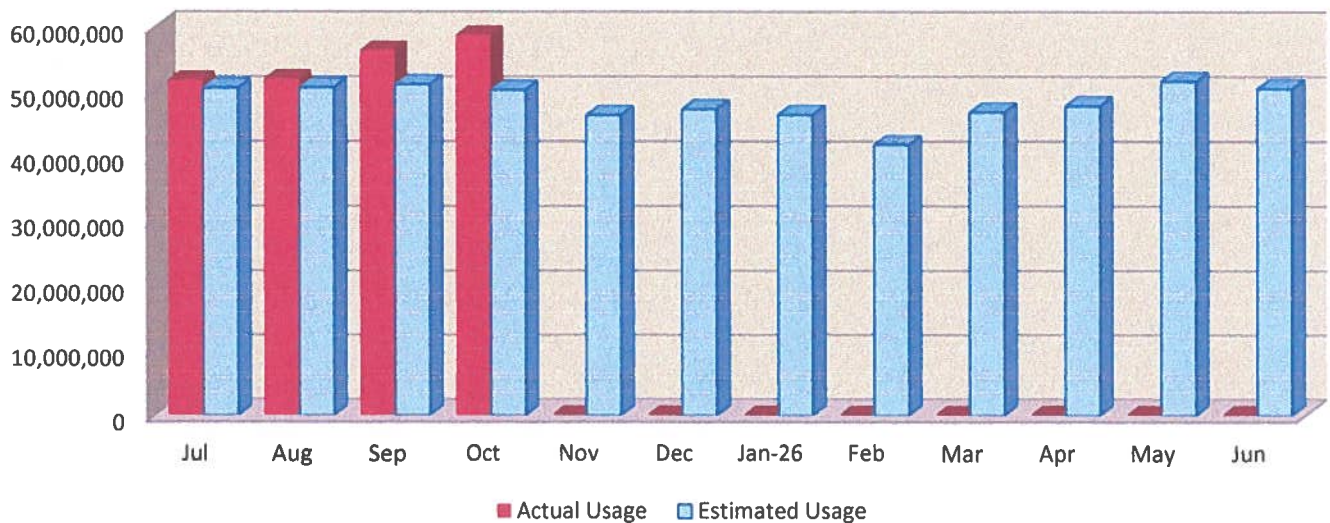
Brunswick County Water Usage FY 25-26



CFPUA Water Usage FY 25-26



Pender County Water Usage FY 25-26



LOWER CAPE FEAR WATER AND SEWER AUTHORITY
FISCAL YEAR 2025-2026 BUDGET

ACCOUNT NO.	REVENUES	FY 2025-2026 APPROVED BUDGET	FY 2025-2026 AMENDED BUDGET	July 1 - September 30, 2025 ACTUAL		FY 25-26 TOTAL COMBINED BUDGET	% of Amended Budget As of 09/30/2025
				KINGS BLUFF	BLADEN BLUFFS		
	OPERATING						
3001-01	Brunswick County	\$ 2,621,733	\$ 2,621,733	\$ 828,250	\$ -	\$ 828,250	32%
3002-01	Cape Fear Public Utility Authority	\$ 2,022,934	\$ 2,022,934	\$ 473,151	\$ -	\$ 473,151	23%
3003-03	Pender County	\$ 289,440	\$ 289,440	\$ 77,008	\$ -	\$ 77,008	27%
3004-01	Stepan/Invista	\$ 140,000	\$ 140,000	\$ 33,729	\$ -	\$ 33,729	24%
3005-01	Praxair, Inc	\$ 35,200	\$ 35,200	\$ 7,496	\$ -	\$ 7,496	21%
3006-01	Bladen Bluffs Reimbursement for Plant Operation Costs	\$ 5,670,086	\$ 5,670,086	\$ -	\$ 475,363	\$ 475,363	8%
3006-02	Bladen Bluffs Administrative Reimbursement	\$ 133,823	\$ 133,823	\$ -	\$ 48,397	\$ 48,397	36%
3007-01	Sales Tax Refund	\$ 159,988	\$ 159,988	\$ -	\$ -	\$ -	0%
	Subtotal	\$ 11,073,204	\$ 11,073,204	\$ 1,419,634	\$ 523,760	\$ 1,943,394	18%
	Non-Operating						
3105-01	Interest	\$ 200,000	\$ 200,000	\$ 74,209	\$ -	\$ 74,209	37%
3120-01	Other Revenue (Insurance Proceeds/Refunds/FEMA)	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3125-01	Federal Tax Subsidy	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3156-00	Rental House Income	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3170-01	Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3900-01	Renewal and Replacement Fund Appropriated	\$ -	\$ -	\$ -	\$ -	\$ -	0%
3900-02	SRF/ARPA	\$ 37,762,800	\$ 37,762,800	\$ 14,379,214	\$ -	\$ 14,379,214	38%
2900-00	Fund Balance Appropriated	\$ -	\$ -	\$ -	\$ -	\$ -	0%
	Subtotal	\$ 37,962,800	\$ 37,962,800	\$ 14,453,423	\$ -	\$ 14,453,423	38%
	TOTAL REVENUES	\$ 49,036,004	\$ 49,036,004	\$ 15,873,057	\$ 523,760	\$ 16,396,818	33%

LOWER CAPE FEAR WATER AND SEWER AUTHORITY
FISCAL YEAR 2025-2026 BUDGET

ACCOUNT NO.	EXPENDITURES	FY 2025-2026 APPROVED BUDGET	FY 2025-2026 AMENDED BUDGET	July 1 - September 30, 2025 ACTUAL		FY 25-26 TOTAL COMBINED BUDGET	% of Amended Budget As of 09/30/2025
				KINGS BLUFF	BLADEN BLUFFS		
	Administration						
4001-01	Salaries	\$ 246,869	\$ 246,869	\$ 55,343	\$ 12,343	\$ 67,686	27%
4010-01	Per Diem and Mileage Board Members	\$ 64,791	\$ 64,791	\$ 10,673	\$ 3,240	\$ 13,912	21%
4012-01	Vehicle Allowance	\$ 5,200	\$ 5,200	\$ 1,140	\$ 260	\$ 1,400	27%
4019-01 & 4024-01	FICA Taxes	\$ 24,658	\$ 24,658	\$ 5,034	\$ 1,233	\$ 6,267	25%
4029-01	Retirement	\$ 36,660	\$ 36,660	\$ 6,598	\$ 1,833	\$ 8,431	23%
4035-01	401K Plan	\$ 13,912	\$ 13,912	\$ 2,645	\$ 696	\$ 3,341	24%
4036-01	Miscellaneous Payroll Processing Expenses	\$ 2,900	\$ 2,900	\$ 770	\$ -	\$ 770	27%
4038-01	Group Insurance	\$ 42,586	\$ 42,586	\$ 5,630	\$ 2,129	\$ 7,760	18%
4039-01	Property and Liability Insurance	\$ 173,160	\$ 173,160	\$ 27,463	\$ 8,658	\$ 36,121	21%
4046-00	Professional Services General	\$ 55,000	\$ 55,000	\$ 35,131	\$ -	\$ 35,131	64%
4046-01	Attorney	\$ 65,000	\$ 65,000	\$ 7,740	\$ -	\$ 7,740	12%
4047-01	Auditor	\$ 9,500	\$ 9,500	\$ 3,950	\$ 2,800	\$ 6,750	71%
4048-01	Engineer	\$ 150,000	\$ 150,000	\$ 1,112	\$ -	\$ 1,112	1%
4049-01	Information Technology	\$ 15,000	\$ 15,000	\$ 3,750	\$ -	\$ 3,750	25%
4050-01	Financial Advisor	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	0%
4055-01	Office Maintenance/Repair/Common Charge	\$ 45,000	\$ 45,000	\$ -	\$ -	\$ -	0%
4058-01	Office Utilities	\$ 4,000	\$ 4,000	\$ 1,118	\$ -	\$ 1,118	28%
4059-01	Office Expenses (telephone, Printing, Adv)	\$ 15,000	\$ 15,000	\$ 2,212	\$ -	\$ 2,212	15%
4062-01	Office Equipment	\$ 30,000	\$ 30,000	\$ 16,752	\$ -	\$ 16,752	56%
4064-01	Printing and Advertising	\$ 15,500	\$ 15,500	\$ 1,126	\$ -	\$ 1,126	7%
4065-01	Telephone and Internet	\$ 5,500	\$ 5,500	\$ 1,782	\$ -	\$ 1,782	32%
4070-01	Travel and Training	\$ 36,000	\$ 36,000	\$ 8,850	\$ -	\$ 8,850	25%
4070-20	Phone Allowance	\$ 520	\$ 520	\$ 114	\$ 26	\$ 140	27%
4075-01	Vehicle Expense	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4080-01	Miscellaneous Expense	\$ 25,000	\$ 25,000	\$ 814	\$ -	\$ 814	3%
4081-01	Dues & Subscription	\$ 12,000	\$ 12,000	\$ 5,649	\$ -	\$ 5,649	47%
	Subtotal	\$ 1,103,756	\$ 1,103,756	\$ 205,395	\$ 33,218	\$ 238,613	22%

LOWER CAPE FEAR WATER AND SEWER AUTHORITY
FISCAL YEAR 2025-2026 BUDGET

ACCOUNT NO.	EXPENDITURES	FY 2025-2026 APPROVED BUDGET	FY 2025-2026 AMENDED BUDGET	July 1 - September 30, 2025 ACTUAL		FY 25-26 TOTAL COMBINED BUDGET	% of Amended Budget As of 09/30/2025
				KINGS BLUFF	BLADEN BLUFFS		
	Operating						
4501-01	Sales Tax Expense	\$ 150,000	\$ 450,000	\$ -	\$ 228,274	\$ 228,274	51%
4510-01	Bladen Bluffs O & M	\$ 3,821,385	\$ 3,521,385	\$ -	\$ 182,300	\$ 182,300	5%
4515-01	Bladen Bluffs Hurricane Florence	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4520-01	Utilities/Energy Kings Bluff	\$ 778,052	\$ 778,052	\$ 145,796	\$ -	\$ 145,796	19%
4530-01	Contract O & M Kings Bluff	\$ 736,811	\$ 736,811	\$ 279,891	\$ -	\$ 279,891	38%
4537-01	O&M Kings Booster Pump Bluff Pump Station	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4541-01	Combined Enterprise Funded Series 2010 Principal	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4542-01	Combined Enterprise Funded Series 2010 Interest	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4543-01	Combined Enterprise System Ref Series 2012 Principal	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4544-01	Combined Enterprise System Ref Series 2012 Interest	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4545-01	Bladen Bluffs Debt Service Principal	\$ 1,115,000	\$ 1,115,000	\$ -	\$ -	\$ -	0%
4546-01	Bladen Bluffs Debt Service Interest	\$ 480,000	\$ 480,000	\$ -	\$ 93,507	\$ 93,507	19%
	Operating Capital Expense	\$ 10,851,000	\$ 10,851,000	\$ -	\$ 497,273	\$ 497,273	5%
4998-05	Transfer to R&R - Kings Bluff R&R Expense	\$ -	\$ -	\$ -	\$ -	\$ -	0%
	Transfer to R&R - Industrial	\$ -	\$ -	\$ -	\$ -	\$ -	0%
4998-06	Transfer to Enterprise Fund	\$ -	\$ -	\$ -	\$ -	\$ -	0%
2041-01	421 Relocation New Hanover County Loan Principal	\$ -	\$ -	\$ -	\$ -	\$ -	0%
5180-00	SRF/7 mile parallel line expenditures	\$ 30,000,000	\$ 30,000,000	\$ 92,708	\$ 9,220,220	\$ 9,312,927	31%
	Subtotal	\$ 47,932,248	\$ 47,932,248	\$ 518,394	\$ 10,221,574	\$ 10,739,968	22%
	TOTAL EXPENDITURES	\$ 49,036,004	\$ 49,036,004	\$ 723,790	\$ 10,254,792	\$ 10,978,581	22%

Executive Director Highlighted Activities:

- Regular Monthly meetings with the Design Build Team and the Owner's Advisor for the parallel line project.
- Continuing work with the Legislative Delegation on the double project funding
- Work with the Lobbyist to set up a January Legislative Delegate Event
- Certify BB Monthly Report
- Awarded bid to demolish former rental house for \$10,200.
- Continue working with the LCFWASA Attorney and the Brunswick County Planning staff regarding reservoir zoning, and Brunswick County has decided that the use does not need a Special Use Permit
- Computer Warriors completed the installation of the updated Server.
- Brunswick County IT installed a program to view pumps at Kings Bluff.
- North Carolina Rural Water Long Range Planning Committee meeting.
- Attended the NC One Water Fall Conference and presented on our parallel line project.
- Participated in the North Carolina Rural Water Finance Committee meeting.
- Reviewed easements needed for the parallel line project with the Design Build Team and the LCFWASA attorney.
- Scheduled and participated in quarterly regional Authority and Utility Directors meeting.