

Lower Cape Fear Water & Sewer Authority

Regular Board Meeting Minutes

September 12th, 2022

Chairman Rivenbark called to order the Authority meeting scheduled on September 12th, 2022, at 9:00 a.m. and welcomed everyone present. The meeting was held at the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina. Director Leonard gave the invocation.

Roll Call by Chairman Rivenbark:

Present: Norwood Blanchard, Patrick DeVane, Wayne Edge, Harry Knight, Al Leonard, Jackie Newton, Phil Norris, Scott Phillips, Charlie Rivenbark, Bill Saffo, Bill Sue, Frank Williams, and Rob Zapple

Present by Virtual Attendance: Chris Smith

Absent: None

Staff: Tim H. Holloman, Executive Director; Matthew Nichols, General Counsel; Tony Boahn P.E., McKim & Creed, Patrick Flanagan, COG; and Danielle Hertzog, Financial Administration Assistant

Guests Present: Glenn Walker, Brunswick County Water Resources Manager; Ken Waldroup, Cape Fear Public Utility Authority Executive Director; John Nichols, Brunswick County Public Utilities Director; and James Proctor, Pender County Utilities Deputy Director

Guests Virtual Attendance: Tom Hendrick, Pender County Utilities Water Treatment Plant Superintendent; Matt Hourihan, Cape Fear Public Utility Authority Assistant Operations Director; and Benjamin Kearns, Cape Fear Public Utility Authority Water Recourses Manager Water Treatment

PLEDGE OF ALLEGIANCE: Chairman Rivenbark led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA

C1 - Minutes of August 8, 2022, Regular Board Meeting

C2 - Kings Bluff Monthly Operations and Maintenance Report

C3 - Bladen Bluffs Monthly Operations and Maintenance Report

C4 - Budget Amendment #1 - Revenue for the November 2021 Leak Repairs

Motion: Director Saffo **MOVED**; seconded by Director Blanchard, approval of the Consent Agenda Items C1-C4 as presented, Executive Director Holloman would like the minutes to reflect Director Knight and Newton did not abstain from voting, but the Authority had technical difficulties. Upon vote, the **MOTION CARRIED UNANIMOUSLY.**

	For	Against	Abstained	Absent
Norwood Blanchard	X			
Patrick DeVane	X			
Wayne Edge	X			
Harry Knight	X			
Al Leonard	X			
Jackie Newton	X			
Phil Norris	X			
Scott Phillips	X			
Charlie Rivenbark	X			
Bill Saffo	X			
Chris Smith	X			
Bill Sue	X			
Frank Williams	X			
Rob Zapple	X			
	14	0	0	0

OLD BUSINESS

OB1- Livingston Creek Existing 48" Aerial Crossing Access Platform approves award of construction

Executive Director Holloman advised this project has been in the works since the 54" pipeline also started to create an accessible platform for the 48" pipeline. We have gone through the bid process and only received two bids. Director Zapple wanted to know how this project would be funded. Executive Director Holloman states this project will be paid for with capital funds set aside for this project.

Motion: Director Williams **MOVED**; seconded by Director Saffo, approval to award the project to Intercoastal Marine. Upon vote, the **MOTION CARRIED UNANIMOUSLY**.

	<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Norwood Blanchard	X			
Patrick DeVane	X			
Wayne Edge	X			
Harry Knight	X			
Al Leonard	X			
Jackie Newton	X			
Phil Norris	X			
Scott Phillips	X			
Charlie Rivenbark	X			
Bill Saffo	X			
Chris Smith	X			
Bill Sue	X			
Frank Williams	X			
Rob Zapple	X			
	14	0		0

ENGINEER'S COMMENTS

Tony Boahn updated the small leak on the 48-inch PCCP raw water main. The leak is located between Kings Bluff and BlackRock Road. There was concern if this was a recent or long-term leak, and the evidence shows it to be a long-term leak. The repair has been completed with a 48-inch ductile iron pipe. The final repair cost was \$84,474.80, completed by TA Loving Company. Mr. Boahn advised Piedmont Natural Gas approached us about doing work on the existing gas blowoff maintenance station. That station is located at the rail yard of International Paper. They initially wanted to complete the construction in our right of way. We diplomatically advised that would not be allowed. McKim & Creed are in the process of reviewing their updated plans. Director Newton wanted to know if there were agreements in place. Executive Director Holloman advised that he work with Matt Nichols and PNG on an agreement.

ATTORNEY COMMENTS

No comments

EXECUTIVE DIRECTOR REPORT

EDR1 – Comments on Customers' Water Usage and Raw Water Revenue for Fiscal Year to Date Ending August 30, 2022

Executive Director Holloman reported that during August 2022, Brunswick County and CFPWA were above projections. Monthly revenue was up last month.

DIRECTOR'S COMMENTS AND/OR FUTURE AGENDA ITEMS

No comments

PUBLIC COMMENT

No comments

ADJOURNMENT

There being no further business, Chairman Rivenbark adjourned the meeting at 9:22 a.m.

Respectfully Submitted:


Harry Knight, Secretary