

Lower Cape Fear Water & Sewer Authority

Personnel Committee Meeting Minutes

September 12th, 2022

Chairman Rivenbark called to order the Finance Committee Meeting on September 12th, 2022, at 8:30 a.m. The meeting was held at the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina.

Present: Wayne Edge, Harry Knight, Al Leonard, Jackie Newton, Charlie Rivenbark, Bill Saffo, and William Sue

Present by Virtual Attendance: None

Absent: None

Staff: Tim Holloman, Executive Director; Matthew Nichols, General Counsel; Patrick Flanagan, COG; and Danielle Hertzog, Financial Administrative Assistant

Guest: Patrick DeVane and Norwood Blanchard

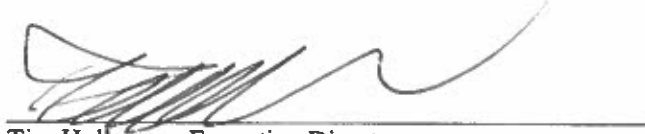
Discussion: Update on Financial Administration Assistant Clerk Certification Course for the calendar year 2023

Executive Director Holloman advised Danielle Hertzog is scheduled for a Notary class on September 28th, 2022, at CFCC, and she is waiting for registration to open for the Clerk Certification Course.

ADJOURNMENT

There being no further business, Chairman Rivenbark adjourned the meeting at 8:34 a.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Tim Holloman', written over a horizontal line.

Tim Holloman, Executive Director