

Lower Cape Fear Water & Sewer Authority
Regular Board Meeting Minutes
July 11th, 2022

Chairman Rivenbark called to order the Authority meeting scheduled on July 11th, 2022, at 9:00 a.m. and welcomed everyone present. The meeting was held at the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina. Director Norris gave the invocation.

Roll Call by Chairman Rivenbark:

Present: Norwood Blanchard, Patrick DeVane, Wayne Edge, Harry Knight, Jackie Newton, Phil Norris, Charlie Rivenbark, Bill Sue, and Frank Williams

Present by Virtual Attendance: Al Leonard, Scott Phillips, Bill Saffo, Chris Smith, and Rob Zapple

Absent: None

Staff: Tim H. Holloman, Executive Director; Matthew Nichols, General Counsel; Jess Powell P.E., McKim & Creed, Patrick Flanagan, COG; and Danielle Hertzog, Financial Administration Assistant

Guests Present: Glenn Walker, Brunswick County Water Resources Manager; Ken Waldroup, Cape Fear Public Utility Authority Executive Director; Heidi Cox, NC DEQ Regional Engineering Supervisor, Division of Water Infrastructure; and Linda Mills, Cape Fear Public Utility Authority General Counsel

Guests Virtual Attendance: Tom Hendrick, Pender County Utilities; John Nichols, Brunswick County Public Utilities Director; James Proctor, Water & Sewer Superintendent; and Jordan Clark, Computer Warriors

PLEDGE OF ALLEGIANCE: Chairman Rivenbark led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA

C1 - Minutes of June 6, 2022, Regular Board Meeting

C2 - Minutes of June 6, 2022, Personnel Committee Meeting

C3 - Kings Bluff Monthly Operations and Maintenance Report

C4 - Bladen Bluffs Monthly Operations and Maintenance Reports

Motion: Director Sue **MOVED**; seconded by Director Williams, approval of the Consent Agenda Items C1-C4 as presented. Upon vote, the **MOTION CARRIED UNANIMOUSLY**.

	For	Against	Abstained	Absent
Norwood Blanchard	X			
Patrick DeVane	X			
Wayne Edge	X			
Harry Knight	X			
Al Leonard	X			
Jackie Newton	X			
Phil Norris	X			
Scott Phillips	X			
Charlie Rivenbark	X			
Bill Saffo	X			
Chris Smith	X			
Bill Sue	X			
Frank Williams	X			
Rob Zapple				X
	13	0	0	1

OLD BUSINESS

OB1- Fuquay-Varina Water Supply and Interbasin Transfer Project

Executive Director Holloman advised he would review the presentation for the Cape Fear River Raw Water Allocation and Supply borrowed from CFPWA. The presentation was completed by McKim and Creed back on April 22, 2021, with key topics on the 106 MGD allocation, the basis of allocation, and Jordan Lake Management. Executive Director Holloman wanted to focus on the 7Q10. The 7Q10 is the lowest average flow (Q) for seven (7)

consecutive days expected to occur on average one in ten (10) years based on the historical record. Not the lowest flow of the record, but the lowest 7-day average with a 10-year recurrence interval. The 7Q10 is what the base the withdrawals on.

ENGINEER'S COMMENTS

Jess Powell advised McKim & Creed is working on the design drawings for the walkway for the existing 48-inch pipeline.

ATTORNEY COMMENTS

No comments

EXECUTIVE DIRECTOR REPORT

EDR1 – Comments on Customers' Water Usage and Raw Water Revenue for Fiscal Year to Date Ending June 30, 2022

Executive Director Holloman reported that during the month of June 2022, Brunswick County and CFPWA were above projections. Monthly revenue was up last month. A preliminary notification was given to LCFWASA advising the rate study, and the 10-mile parallel expansion was approved with a grant amount of \$275,000.

DIRECTOR'S COMMENTS AND/OR FUTURE AGENDA ITEMS

No comments

PUBLIC COMMENT

No comments

CLOSED SESSION

Chairman Rivenbark requested a motion to go into a closed session to discuss Attorney-Client Privilege.

Motion: Director Knight **MOVED**; seconded by Director Williams, to go into closed session in accordance with N.C.G.S. §143-318.11(a)(3) to preserve Authority's Attorney-Client Privilege. Upon vote, the **MOTION CARRIED UNANIMOUSLY**.

	<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Norwood Blanchard	X			
Patrick DeVane	X			
Wayne Edge	X			
Harry Knight	X			
Al Leonard	X			
Jackie Newton	X			
Phil Norris	X			
Scott Phillips	X			
Charlie Rivenbark	X			
Bill Saffo	X			
Chris Smith	X			
Bill Sue	X			
Frank Williams	X			
Rob Zapple	X			
	14	0	0	0

At 9:27 a.m., the board went into closed session. At 10:00 a.m., the board returned to open session. Discussion only; no action required.

ADJOURNMENT

There being no further business, Chairman Rivenbark adjourned the meeting at 10:01 a.m.

Respectfully Submitted:


Harry Knight, Secretary