
Lower Cape Fear Water & Sewer Authority

Personnel Committee Meeting Minutes

May 11th, 2026

Chairman Phillips called to order the Personnel Committee Meeting on May 11th, 2026, at 8:15 a.m. The meeting was held at the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina.

Present: Damien Buchanan, Chakema Clinton-Quintana, Patrick DeVane, Harry Knight, Al Leonard, and Scott Phillips

Present by Virtual Attendance: None

Absent: None

Staff: Tim Holloman, Executive Director; Matthew Nichols, General Counsel; Sam Boswell, COG; and Danielle Hertzog, Financial Administrative Assistant

Guests: Jorgen Holmberg, Computer Warriors; and Director Wayne Edge

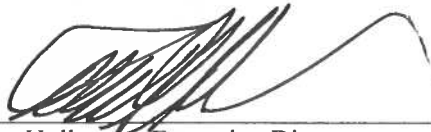
Discussion

Executive Director Holloman reviewed the FY 2024–2025 salary survey and advised that no changes have occurred since the survey was approved. He noted that this adjustment marks the second phase of the two-year salary increase plan intended to align LCFWASA staff compensation with average salary levels in the five-county region. Chairman Phillips stated that he saw no need to make any changes to the previously approved salary increase.

ADJOURNMENT

There being no further business, Chairman Phillips adjourned the meeting at 8:23 a.m.

Respectfully Submitted,



Tim Holloman, Executive Director