Lower Cape Fear Water & Sewer Authority
Regular Board Meeting Minutes
September 14th, 2026

Chairman Phillips called to order the Authority meeting scheduled on September 14th, 2026, at 9:00 a.m. and welcomed everyone present. The meeting was held at the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina. Director Edge gave the invocation.

Roll Call by Chairman Phillips:

Present: Chakema Clinton-Quintana, Sam Croom, Wayne Edge, Jerry Groves, Harry Knight, Al Leonard, Scott Phillips, Phil Tripp, Frank Williams, and Rob Zapple

Present by Virtual Attendance: Damien Buchanan, Bill Saffo, Chris Smth, and Bill Sue

Absent: None

Staff: Tim H. Holloman, Executive Director; Matthew Nichols, General Counsel; Sam Boswell, COG; Jess Powell, P.E., McKim & Creed; and Tony Boahn P.E., McKim & Creed

Guests Present: Troy Hunter, Computer Warriors; David Carson, Brunswick County Kings Bluff Water Resource Supervisor; Craig Wilson, PE, Cape Fear Public Utility Authority Assistant Operations Director; Donald Dixon, Senior Project Manager, Ardurra; Alex Littleon, Garney Assistant Project Manager; Scott Rozier, HDR Construction Service Project Manager; and James Proctor, Pender County Utilities Director

Guests Virtual Attendance: Heidi Cox, NC DEQ Regional Engineering Supervisor, Division of Water Infrastructure; Michael Miller, NC DEQ Financial Services; Aaron Smith, Brunswick County Director of Fiscal Operations; Eileen Callori, Brunswick County Deputy Finance Officer; Ken Waldroup, Cape Fear Public Utility Authority Executive Director; Jeff Gramm, Cape Fear Public Utility Authority Treatment/Engineering Services Administration; Chris Giesting, Brunswick County Water Resources Manager

PLEDGE OF ALLEGIANCE: Chairman Phillips led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA

C1 – Minutes of August 10, 2026, Regular Board Meeting
C2 – Kings Bluff Monthly Operations and Maintenance Report
C3 – Bladen Bluffs Monthly Operations and Maintenance Reports
C4 – Resolution for Recognition of National Source Water Protection Week September 27 to October 4, 2026
C5 – Appointment of Wayne Edge to the Calendar Year 2026 Finance Committee by Chairman Phillips
C6 – Appointment of Wayne Edge to Calendar Year 2026 Personnel Committee by Chairman Phillips
C7 – Appointment of Wayne Edge to Calendar Year 2026 Long Range Planning Committee by Chairman Phillips

Motion: Director Edge **MOVED**; seconded by Director Williams, approval of the Consent Agenda Items. Upon voting, the **MOTION CARRIED UNANIMOUSLY.**

PRESENTATION: William "Bill" Sue, Brunswick County, by Chairman Scott Phillips
A plaque presented for William "Bill" Sue in recognition and appreciation of your distinguished service and dedicated commitment to the Lower Cape Fear Water and Sewer Authority, serving with distinction since June of 2001.

PRESENTATION: Patrick DeVane, Bladen County, by Chairman Scott Phillips
A certificate for Patrick DeVane for his distinguished service to the Lower Cape Fear Water and Sewer Authority since September of 2020.

PRESENTATION: Kris Bass and Julie DeMeester, The Nature Conservancy – Lock and Dam Fish Passage Proposed

A copy of the presentation will be attached to the minutes. Chairman Phillips would like The Nature Conservancy to return for a quarterly review and discuss a resolution in support of The Nature Conservancy.

ENGINEER'S COMMENTS

No comments

ATTORNEY COMMENTS

No comments.

EXECUTIVE DIRECTOR REPORT

EDR1 – Comments on Customers' Water Usage and Raw Water Revenue for Fiscal Year to Date Ending August 2026

Executive Director Holloman reported that CFPUA and Pender County exceeded projections in August.

DIRECTOR'S COMMENTS AND/OR FUTURE AGENDA ITEMS

No comments.

PUBLIC COMMENT

No comments.

ADJOURNMENT

There being no further business, Chairman Phillips adjourned the meeting at 10:07 a.m.

Respectfully Submitted:

Chakema Clinton-Quintana, Secretary