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**Lower Cape Fear Water & Sewer Authority**

**Finance Committee Meeting Minutes**

March 13, 2023

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Chairman Blanchard called to order the Finance Committee Meeting on March 13, 2023, at 8:15 a.m. The meeting was held at the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina.

**Present:** Norwood Blanchard, Al Leonard, Charlie Rivenbark, and Chris Smith

**Absent:** Patrick DeVane

**Present by Virtual Attendance:** Phil Norris

**Staff:** Tim H. Holloman, Executive Director; Matthew Nichols, General Counsel; Sam Shore, COG; Danielle Hertzog, Financial Administration Assistant; and Jordan Clark, Computer Warriors

**Guests Present:** Director Bill Sue

**Guests Virtual Attendance:** None

**PowerPoint for Annual Budget Fiscal Year 2023-2024**

Executive Director Holloman reviewed essential cost items for the FY 2023-2024 draft budget. Our customers have projected to use 9,781,217,000 billion gallons of water for an estimated revenue of 3.7 million. Health insurance will be increasing by 5% for 952 dollars. The property and liability insurance expenses will be in on April 1. The state retirement will increase from 12.1% to 12.85. LCFWASA will be financing a forklift for Kings Bluff Plant for \$42,334 for three years. Anti Vortex Equipment for one assembly costs \$50,000 for Kings Bluff Plant. Preliminary engineering and permitting for the fourth pump. No increase in engineering cost for this year for the annual inspection report. Based on customer projections and the Planning Document, a 0.02 rate increase is recommended, adding two items to the budget. The first item is a pump inspection for \$275,000, and the second item added is a bowl assembly for the pump with a cost of \$250,000. Due to the added items, two items must be reduced or cut. The first would be to reduce the amount set aside for the 4th pump. Target was \$800,000, and now it will be \$575,000 to account for the \$275,000 needed for the pump inspection. The second item, the walkway and air backwash replacement appropriation is reduced to allow for the cost being \$250,000 of the bowl assembly. The FY 2023-2024 budget is a 9% increase from the FY22-23 budget due primarily to operating capital expenses, building the R & R Fund, and Bladen Bluffs' increase in operating cost.

**ADJOURNMENT**

There being no further business, Chairman Blanchard adjourned the meeting at 8:27 a.m.

Respectfully Submitted,

  
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Tim Holloman, Executive Director

*The next Finance Committee Meeting of the Lower Cape Fear Water & Sewer Authority is scheduled for Monday, May 8<sup>th</sup>, 2023, at 8:30 a.m. in the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina.*