
Lower Cape Fear Water & Sewer Authority

Personnel Committee Meeting Minutes

September 11th, 2023

Chairman Blanchard called to order the Finance Committee Meeting on September 11th, 2023, at 8:45 a.m. The meeting was held at the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina.

Present: Norwood Blanchard, Wayne Edge, Harry Knight, Al Leonard, Jackie Newton, Scott Phillips, and Charlie Rivenbark

Present by Virtual Attendance: Bill Sue

Absent: Bill Saffo

Staff: Tim Holloman, Executive Director; Matthew Nichols, General Counsel; Sam Shore, COG; and Danielle Hertzog, Financial Administrative Assistant

Guest: Director Patrick DeVane, Director Chris Smith, and Jorgen Holmberg, Computer Warriors

Discussion: Update on Financial Administration Assistant Clerk Certification Course for 2023 and Executive Director Accepted to Leadership Brunswick

Executive Director Holloman gave an update on Danielle Hertzog's Clerk Certification process. She will have her final week of class between October 16 through October 20. Mrs. Hertzog also attended the North Carolina Clerks Association Conference in August 2023, the first time the LCFWASA clerk participated. Executive Director Holloman was accepted to the leadership Brunswick, and the first seminar will be held on September 20, 2023.

ADJOURNMENT

There being no further business, Chairman Blanchard adjourned the meeting at 8:49 a.m.

Respectfully Submitted,



Tim Holloman, Executive Director